Center for Online and Distance Education
Division of Academic Affairs
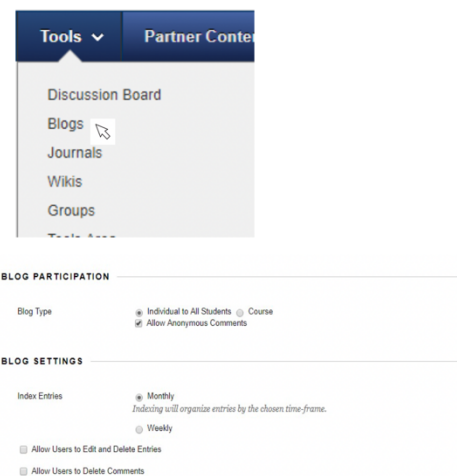Blackboard "How-To" Resource

Create A Blog

CREATE A BLOG
You must create blog topics before students can add their entries. A blog topic helps keep entries organized around a central theme. You can create more than one blog topic for students to add entries about different subjects.

1. Turn the **Edit Mode ON** and select a content area.
2. Click **Blogs** under the **Tools Menu.**
3. Type a name and optional instructions. Make the blog available for students.
4. In the **Blog Participation** section, decide if the blog is for individuals or the course.
5. In the **Blog Settings** section, select **Monthly** or **Weekly Index Entries**.
6. In the **Grade Settings** section, select **No grading** or the **Grade** option and type the number of **Points** possible.
7. Click **Submit.**

Contact the Center for Online and Distance Education for assistance with Blackboard: ctles@scsu.edu, Monday – Friday (excluding state holidays), 8:30 AM – 5:00 PM